



# **WELCOME PACK**

**Season 2023/24**

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# **WELCOME**

**Dear Supporters and Players,**

Welcome to the Ogwell Youth Football Club. We hope you will enjoy your football and make many new friends during your time with us.

All the club officials, managers and coaches are volunteers. They work hard for, and with, each other to give your children the best possible start and experiences. Without our volunteers, the club simply wouldn't run.

## Who We Are

The Club was founded in 2013 to provide opportunities for local boys and girls to access football coaching, organised football matches and other occasional leisure activities in a safe and supportive environment. Our aim is to develop their individual and team football skills, and to develop their self-awareness, confidence and general social skills.

## Our Role in the Community

As a leading junior football club, Ogwell Youth aims to provide opportunities for healthy exercise and social skill building for local boys and girls as part of a community. We are proud that the club continued to provide these opportunities throughout the Covid 19 pandemic. We are also proud that we support local charities via fundraising events.

I hope that you enjoy your time with our club and look forward to sharing the coming season with you.

My best,

**Michael Simmons**  
(Club Chairman)



## WHAT YOU CAN EXPECT

When you join Ogwell FC you join a friendly club that puts players first. You can expect:

- The right to vote at our AGM (May) to elect our committee and an invitation to attend any committee meeting to voice your opinion.
- An Ogwell FC Match kit (U8 upwards) consisting of shirt, shorts & socks. All training kits can be purchased from the Ogwell Online shop. [Ogwell Youth Club Shop](#)
- Fun training and participation within Pioneer League matches and friendly matches.
- Social events run by the club.
- The use of “WhatsApp” to disseminate information on fixtures & training to parents. (We use both team and club based groups). *(We may use Spond as similar alternative)*
- Sponsorship Opportunities

## WHAT WE EXPECT FROM YOU

- **RESPECT:** All Players & Parents/Guardians/Supporters must follow our Club Rules and Code of Conduct. We reserve the right to withdraw membership for any contravention. We have Respect barriers at matches and it is an expectation that visiting teams or team we visit are treated with Respect also. Swearing, smoking and vaping are not welcome pitchside and we reserve the right to ask supporters to leave if we feel it appropriate for the wellbeing of all.
- **COMMUNICATIONS:** If for any reason a player cannot attend a session, please send apologies with as much notice as possible to your coach/secretary.
- **PUNCTUALITY:** Training at Denbury Playing Field, with parking, toilets and tea hut. All teams will train generally for around an hour between 10:00 and 11:30am on a Saturday morning with some teams training mid-week. ( Parents/guardians should ensure children arrive in a timely manner to minimise disruption to the training session)
- **ATTENDANCE:** If a player is regularly absent from training, we may give their place to a new member. (we will have spoken many times before this happens).
- **HELP:** You will be expected to contribute throughout the season to help the club, coaches and players. This could be in the tea hut, cutting grass/line-marking, grounds, coaching or as a committee member (subject to relevant training). This is your club.
- **PAYMENT.** Timely payment of subs (see payments).
- **A full set of documents / guidelines and sponsorships can be found at our website** <https://ogwellyouthfc.co.uk/>.



## OUR COMMITTEE

Your Committee consists of willing volunteers prepared to attend meetings and help with the general running of the Club, along with organising social events and fundraising.

All our team coaches and committee members are approachable, so we welcome you to raise any requests or ideas you would like discussed at our regular meetings.

Running a club involves plenty of work behind the scenes. If you can help please do, we are always looking for new and refreshing ways to keep the club moving on.

### Key Roles:

■ Chairman	Michael Simmons 0773 6669005
■ Vice Chairman	t.b.c
■ Secretary	Samantha Simmons 07916 180283
■ Treasurer	Damian Townsend 07445 140159
■ Child Welfare Officer	Keith Butcher 07875 979755
■ Committee Members	All Team Managers and Assistant/Team Secretaries

## OUR TEAMS

<b>U15's</b>	<b>Coaches</b> - Ben Sercombe (Team Manager), Matt Davey & Darren Bird. <b>Secretary</b> - Sam Simmons 07916 180283
<b>U13's</b>	<b>Coaches</b> - Will Key (Team Manager), Martin Loates <b>Secretary</b> - Claire Zimble 07834763011
<b>U12's</b>	<b>Coaches</b> - Kevin Lang (Team Manager) <b>Secretary</b> - tbc
<b>U11's</b>	<b>Coaches</b> - Daniel Harriety (Team Manager), Adam Baxter, Martin Breslan <b>Secretary</b> - Lucy Hawkins 07867331850
<b>U10's</b>	<b>Coaches</b> - Andy Dodd (Team Manager), Jason Hemmings <b>Secretary</b> - tbc
<b>U9's</b>	<b>Coaches</b> - Mattheu Gladman (Team Manager), Michael Hoban <b>Secretary</b> - tbc
<b>Minis</b>	<b>Coaches</b> - Emma Butcher (Team Manager), 07875 979755 <b>Secretary</b> - Keith Butcher



## **OUR GROUND (plan overleaf)**

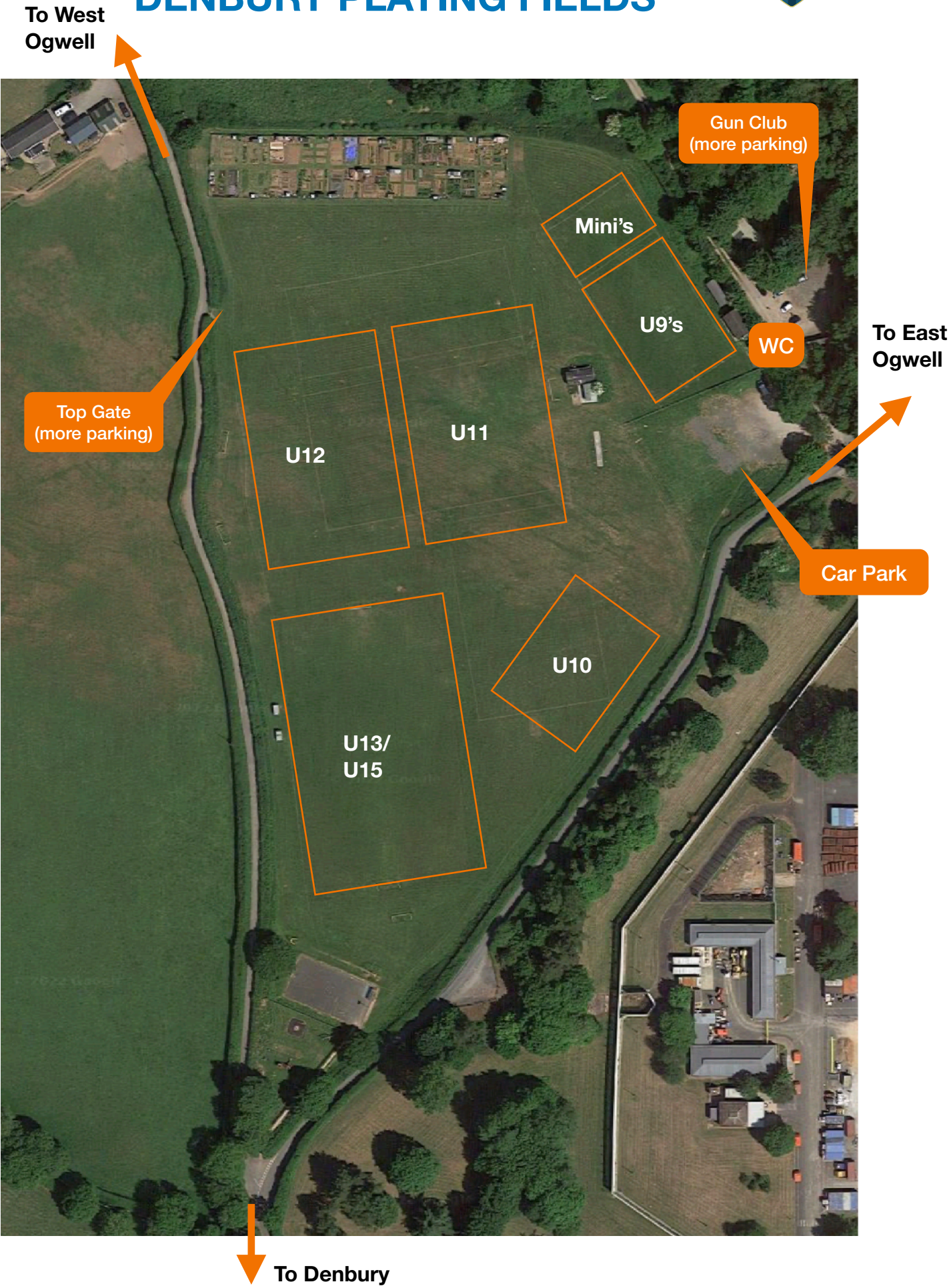
We play at Denbury Playing Fields, located between Ogwell & Denbury. We are proud of our facilities which we lease from Denbury Parish Council. Please play your part in keeping them tidy - the general public also use the playing fields and so we need to also be mindful of others.

- Our ground has separate male/female WCs and a Unisex accessible WC (with showering facility)
- Our ground has a tea hut selling food, drinks and sweets, open on training and match days (subject to volunteer availability) We are have a 5 star licence for the sale of hot food and try to offer bacon baps and hot dogs most Saturdays. All proceeds are ploughed back into the Club, so please do support it. Teams all play a part in running the tea hut on a rota basis.
- Our ground has limited parking. On busy match days we may expand parking to include use the gun club (adjacent) or access the ground via the top gate (see map). Please park with this in mind, leaving clear access between the entrance gate and tea hut for emergency access.
- Please consider car sharing, cycling & walking where possible, to save the planet & keep you fit.
- We hold Grounds Days from time to time to tidy up the grounds, paint the buildings etc and help is appreciated.
- Pitches are set out on the map for each age group. We have a rota for cutting the pitches with our tractor/cutter and for line-marking.





# DENBURY PLAYING FIELDS





## PAYMENTS

As would be expected of a volunteer club, we aim to keep our fees low, and affordable for all. Your help with maintenance & upkeep (grass cutting, painting etc). assists with this. We feel that the rates offer fantastic value for money.

- Current annual fees are as follows, these are spread over 9 months (Sept-May).
- We review fees annually and reserve the right to amend.
  - Training only : £120 per annum
  - Training and matches : £162 per annum
- Payment is due on the 1st of each month in advance. If external facilities are hired for Winter training we may ask for additional fees to cover the cost but we will discuss this with you first.
- Bank details, Account number: 23357104, sort code: 20-60-88.
- Matchday/Paypal or Spond app will be used for payments and your secretary will contact you about how to set this up when appropriate.
- Non-Payment of Fees. Our club is a not for profit organisation. In cases of none payment your team secretary will remind you and if not paid by next training session, the player will not be allowed to attend training or matches until fees are settled.
- We do not guarantee a minimum or maximum number of training sessions, however run most weeks weather permitting, save when coaches have holidays with longer breaks in the school holidays, although many coaches continue to train to maintain fitness at their discretion.
- Injury: If a player is unwell or injured, monthly payments are still due. However if absence is likely to be prolonged then please contact your coaches and dispensation will be discussed.



## **WHOLE GAME & MATCHDAY**

### **WHOLE GAME SYSTEM**

We use the FA Whole Game System to record all details about our players and this is the system we have to use for registration.

To be on Whole Game System and for us to be able to register your child to play with our Club you and your player will need a FAN number.

If you are joining from another Club you will already have a FAN and you can simply provide that FAN to us along with your child's d.o.b so that we can register them with us.

If you are new to football at Club level, then you will need to set up a new FAN. Instructions of how to do this for you and/or your child can be found at end of this document. If you have any difficulty, please contact your Team Secretary.

**Once you have a FAN for your child please provide your FAN and d.o.b, your child's FAN and d.o.b, a photo of your child and a contact email address to the Club Secretary to complete registration.**

**You will be asked for any additional information by your Team Secretary or Club Secretary.**

**It is your responsibility to keep your FAN and your child's FAN details up to date in Whole Game, this includes, contact information, emergency contact details, medical information etc.**

**During the registration process you will receive an automatic email from the FA requesting your consent for your child to play for the Club. This will be sent to the email you have provided in Whole Game.**

### **MATCHDAY**

Matchday is an app which is automatically populated (from Whole Game) with the squads for each age group. Coaches may use this to organise training and matches. You will also see all the fixtures and results in Matchday. To download the app go to the app store and look for:-



<https://apps.apple.com/gb/app/the-fa-matchday/id1401913451>





## SAFEGUARDING

The safeguarding of our young people is a priority and something in which we all share responsibility.

All our coaches and key volunteers are DBS checked and have undertaken FA Safeguarding courses.

Please can all parents, guardians and supporters take the free FA Safeguarding for Parents and Carers course (circa 30 mins)

<https://learn.EnglandFootball.com/courses/safeguarding/safeguarding-awareness-for-parents-and-carers>

Any concerns can be raised with your Coach or the Club Welfare Officer.

## PHOTOS, VIDEOS & SOCIAL MEDIA

We are a well respected club (our U13's were Season 21/22's winners of the Pioneer Youth League Respect Award) recognised for fairness both on & off the field. How we behave reflects on us all. It promotes recognition and sets us apart from other clubs. It generates interest and referrals, and helps players and parents to know what to expect when they come to us and helps the positive development of our young people.

Please do not take photos or videos of other children and/or share without prior consent.

### DO

**PLAY NICE** . Allow others to express opinions & treat them with the respect you expect.

**PAUSE & THINK**. Nobody's perfect.. before responding. How will it make you/Club look?

**CONSIDER WHO YOU CONNECT WITH**. Your online networks are a reflection of you and your association with the Club. You may have no control over information once live.

### DON'T

**POST WHEN CROSS**. You're likely to type something you wouldn't say in person.

**USE INAPPROPRIATE LANGUAGE**, be derogatory, or post hurtful comments

**USE SOCIAL MEDIA TO SETTLE OLD SCORES**

**ENDORSE OR MAKE PROMISES ON BEHALF OF THE CLUB** . Do not make commitments to others if you don't have the proper authority.



## GUIDE: HOW TO CREATE FA ACCOUNTS AND OBTAINING FAN (FA NUMBER)

IF YOU HAVE NOT ALREADY GOT A PARENT/GUARDIAN FA ACCOUNT

Setting up a new FA Account - Go to [www.TheFA.com/account/signup](http://www.TheFA.com/account/signup)

IF YOU HAVE ALREADY GOT A PARENT/GUARDIAN FA ACCOUNT

## PLAYER REGISTRATION CREATING A FAN NUMBER



### DID YOU KNOW...

Players and parents/guardians can create their own FAN numbers to aid club officials when registering players on Whole Game System

### STEP 01

To access the form, head over to [www.TheFA.com/account/signup](http://www.TheFA.com/account/signup)

### STEP 02

On completion of the form, the individual will have access to their FAN account and a FAN number generated. This can be shared with club officials when adding players to their club.

### STEP 03

To add the parent record to the child record, the club secretary will require the FAN Number and date of birth of the parent.

If the person already has a **FAN number**, an error message will appear and give the option to retrieve their existing FAN.

BE **MATCHDAY** READY!

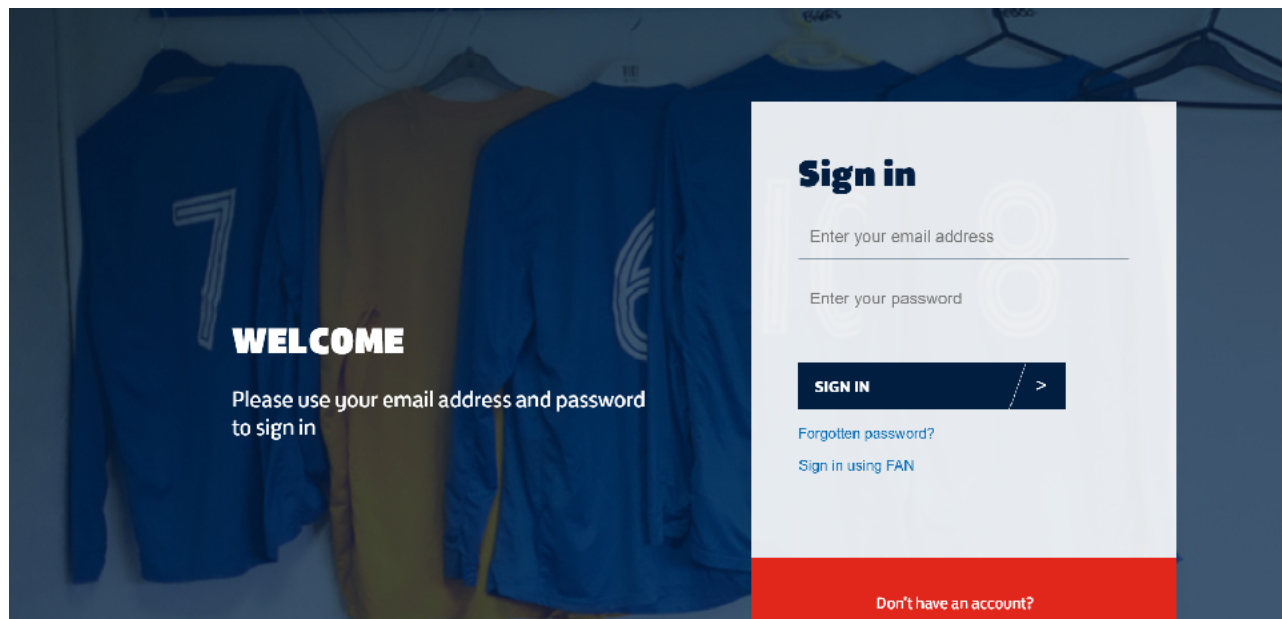
FOR MORE INFORMATION PLEASE EMAIL US AT [PLAYERREGISTRATION@THEFA.COM](mailto:PLAYERREGISTRATION@THEFA.COM)



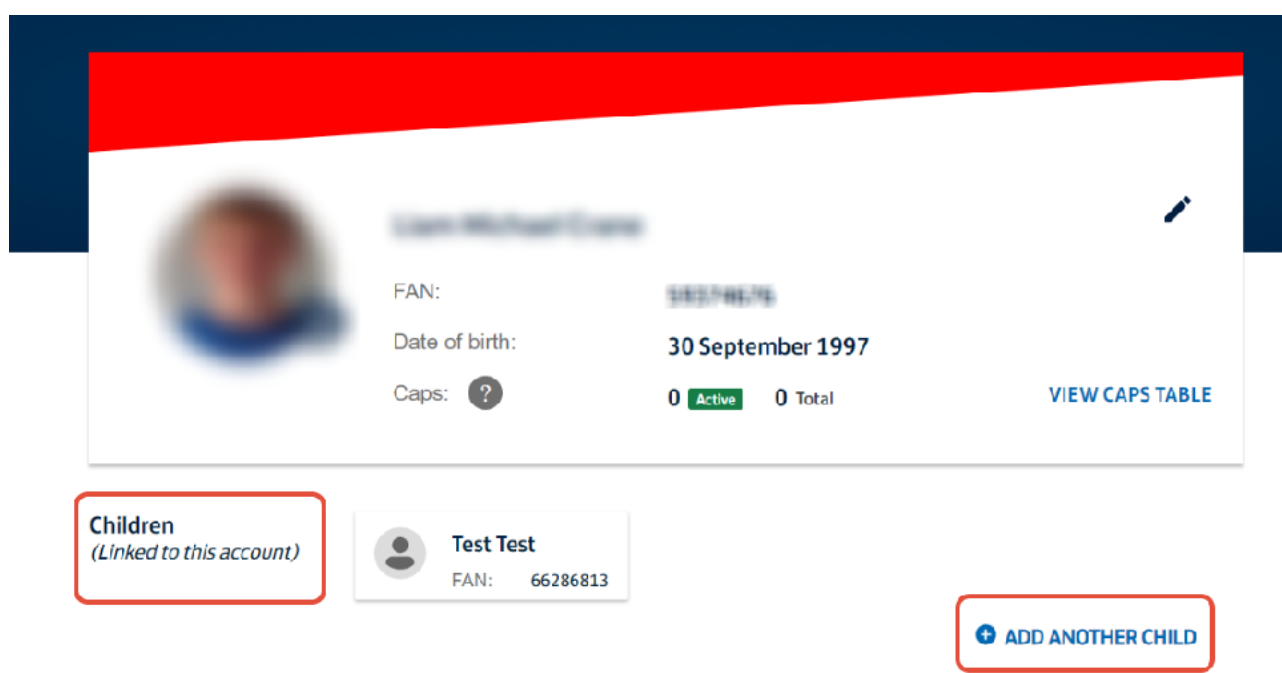
## Add a Child to you FA account

So, you may have created your own account, but what about your kids? People under the age of 16 will not be allowed to create their own FA account, so luckily until then, you can assign them to yours.

Once you have created an account for yourself, just go to [myaccount.thefa.com](https://myaccount.thefa.com) and sign in. You should see the below screen for this:



After signing in, you will be taken to your account details. Underneath your initial information, there is a section which shows children who can be attached and linked to your account. It will show the children currently linked - whilst giving you a chance to add more by pressing 'Add Another Child'





When you press 'Add Another Child', you can then fill in the child's name and date of birth that you want to link to your account. Confirm this by clicking 'Add Child'.

First name

Last name

Date of birth

dd

▼

month


▼

yyyy

▼

ADD CHILD

The page will then go back to your details and show the new child that you have added linked to your account, generating a FAN for them in the process. This means that you do not have to go through the process of creating a new FA account on behalf of a child.



Test Test

FAN: 66286813


Date of birth: 30 September 1997


Caps: ?

0 Active 0 Total

VIEW CAPS TABLE

Children  
(Linked to this account)

Test Test  
FAN: 66286813

Tester Tester  
FAN: 67087458

➕ ADD ANOTHER CHILD

New Child