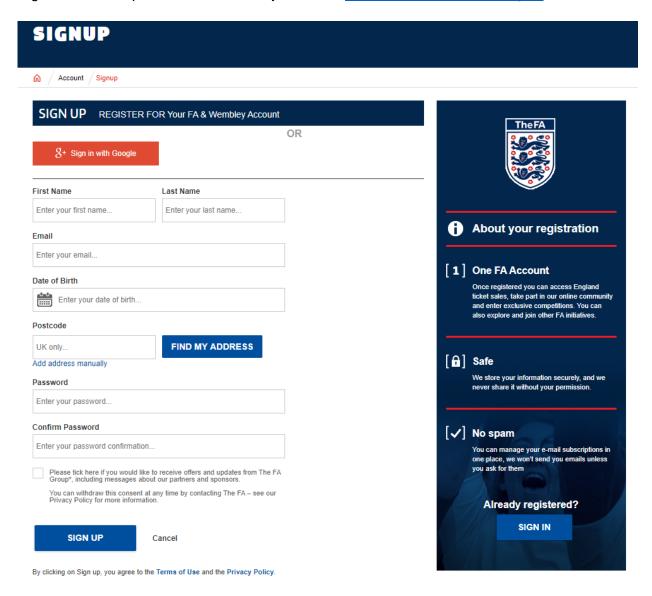
## Complete Registration process from never being associated with the FA

1. The Parent / Gradian Must get themselves registered with the FA and the young player is registered on the parents account as a junior fan <a href="https://www.thefa.com/account/signin">www.thefa.com/account/signin</a>.



- 2. The parent then must provide this FAN number and their Date Of Birth to the Club.
- 3. The parent must then register the young player under the parents account by going half hay down the page to junior fan and adding the player.
- 4. Both parent and player must give fan / DOB and picture of player to the club secretary to add to the whole game system.
- 5 You must show your coach or secretary a copy of the players birth certificate or player card etc. as proof of ID
- 6. Can you please inform your club secretary if your player has ever played for any international teams before and or transferring from another club to Ogwell FC

## The above items should only ever need to be completed on initial setup

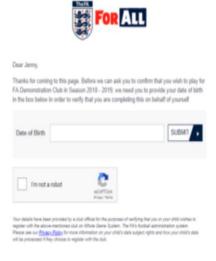
- 7. When it is time for registration you will receive an email from the FA. You will have to input your DOB and resubmit as this is your consent for the player to play for Ogwell FC.
- 8. Online consent: When a club "requests consent" Whole game system will validate that there is an email address on that players FAN record.

If the player is under the age of 16, a parent or guardian with an email address will need to have their FAN number linked to the players FAN number to gain consent. A guide for this can be found <a href="https://example.com/here.">here</a>. If there is no email address associated with the player, an error message will be displayed informing the club that there is no email address therefore the online consent request cannot be sent.

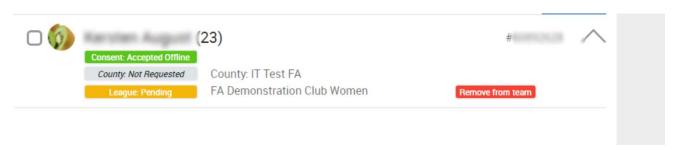
If an email address is present for the player/parents, whole game system will send a personalised email that will contain a unique link. The player/parent will need to click on "Respond to Request" within the email which will open the following page within the browser.



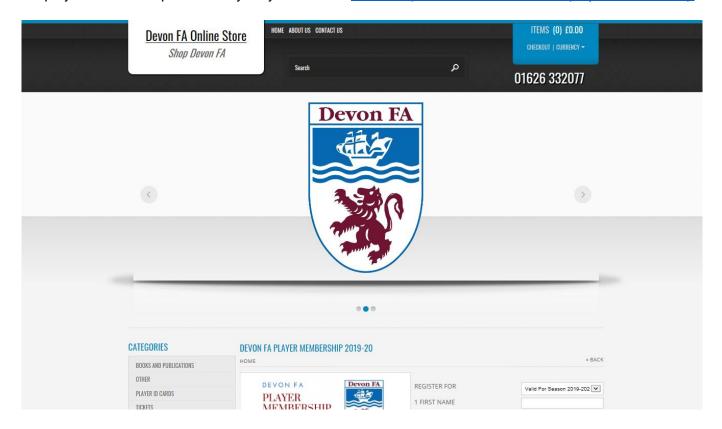
The player/parent is asked to validate their own Date Of Birth – this is the stage the player/parent agrees or declines to play for the specified club



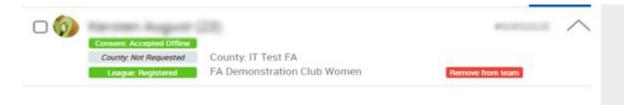
9. Now your club secretary can assign them to teams and submit it to the league for affiliation to the pioneer leagues. The picture is on the club secretary's whole game system showing it is awaiting league acceptance.



- 10. The Ogwell FC will post the online annual registration form to the What's apps groups or the Website for new Players.
- 11. You will be asked by your club secretary (once the new affiliation is ready) to affiliate to the Devon FA player membership. This is a yearly cost of £3. <a href="https://www.shopdevonfa.com/devon-fa-player-membership">www.shopdevon-fa-player-membership</a>



11. this is a picture showing that the player is now accepted to the league for the upcoming season.



## <u>Please see date as when things need completing by. If you miss them then your player won't be</u> playing league matches.

- Mid May Consent forms sent out and sent back within one week.
- End of May season finishes
- 1st June Online forms are sent out and must be back within 7 days.
- 1<sup>st</sup> of June players become free agents (they are not tied to any club)
- 1st June clubs can re affiliate players to club as long at they are at Point 10
- Mid-June affiliation ends until next season. If not complete by then the player will not be able to play matches.

If you have any problems, please get in touch with your club secretary or coach for assistance.